



Dear Parent / Carer

RE: School parking

We regularly receive a number of complaints raised by local residents and motorists about parking around the school.

Examples include parking on pavements, causing obstructions, blocking driveways, parking on double yellow lines, parking where there are double white lines in the centre of the road, and allowing children to exit vehicles in queuing traffic.

We therefore request that you adhere to the following when parking, dropping off or collecting children from school:

- Keep the School Keep Clear marking (zig zags) clear
- Ensure pavements, driveways and pedestrian access points are kept clear
- Ensure emergency vehicles would be able to get past if needed
- Adhere to local parking restrictions
- Park further away from school if at all possible

Our main priority is the safety of students and members of the public.

Your cooperation in this matter is greatly appreciated.

Yours Sincerely

Mr J Saunders  
**Headteacher**

